Translation

In case of discrepancy between the legally binding Danish document and the English translation, the Danish version prevails.

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Statutes of the self-governing institution
Aalborg University

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Pursuant to section 13 (1) in the act on universities (the Danish University Act), cf. Consolidation Act No. 695 of 22 June 2011 with subsequent amendments, it is stipulated that:
Part 1. Registered address and purposes etc.

Section 1. Aalborg University is a state financed self-governing institution within the public administration under the authority of the minister for science, innovation and higher education.

(2) Aalborg University has its registered address and venue in the Municipality of Aalborg.

Section 2. The purpose of Aalborg University is to conduct research and provide research-based higher education to the highest international level. On the basis of its research, the university can carry out tasks for a minister according to agreement with that minister.

(2) From a global perspective and within the academic areas represented at the university, Aalborg University shall cooperate nationally and internationally, and shall, through its study programmes and research, provide and disseminate new knowledge and create results that are conducive to the growth, welfare and development of society. As a central knowledge-providing and culture-bearing institution, the university shall exchange knowledge with and contribute to the development of competences in the surrounding society and to the promotion of an open and unbiased public debate.

(3) Aalborg University shall safeguard the freedom of research of the university and of individual researchers and ensure high standards of scientific ethics, and shall also disseminate knowledge of scientific methods and results and encourage university employees to participate in the public debate.

Part 2. The University Board

Section 3. The university Board shall consist of 11 members, six (external) of whom shall be appointed pursuant to sub-sections 3-6, and five (internal) shall be elected pursuant to the regulations in sub-section 2 and part 5.

(2) The internal members shall be elected by and among the academic staff, including employed PhD fellows, and by and among technical and administrative staff, and by and among students, in the ratio 2:2:1. Prior to the announcement of elections, the Board may decide that only one representative for the academic staff from each academic main area may be elected, in which case two or more main areas shall be considered as the same main area, as decided more specifically by the Board. Board members shall be elected for a 4-year period, student representatives, however, shall be elected for a 2-year period at staggered elections. Re-election is possible. The Board may determine specific rules regarding supplementation.

(3) Except in the case of the extension of an external member’s term of office, cf. sub-section 6, the Board shall announce vacant external seats by advertisement on the university homepage, stating the qualifications required by the candidates and the deadline of the reception of candidate proposals by the university. When qualification criteria are set up, it shall be ensured that the composition of the Board reflects the overall tasks of the university, and that the external members taken together have insight into matters relating to research, education, knowledge dissemination and knowledge exchange, as well as experience in management, organisation and finance, including evaluation of budgets and accounts. It must also be ensured that external members represent different sectors, that representation is balanced in terms of regional and national activities as well as gender, and that foreign research and educational experience is represented in the Board. Board members must not represent special interests, but must work to promote the interests of Aalborg University.

(4) Recommendations regarding the appointment of new external board members shall be submitted by the Board as recommendations committee. Any person may submit substantiated suggestions to this committee of qualified candidates, with appendices including the CVs and contact information of the candidates. Suggestions received shall be considered by the Board, observing full discretion and confidentiality. Subsequently, one qualified candidate shall be recommended for each vacant seat for the approval of the committee mentioned in sub-section 5.
(5) The appointment of external members shall be made by a standing committee referred to as the appointments committee, which shall be established in accordance with sub-section 6, and which shall reject or approve recommended candidates. The external members shall be appointed for a 4-year period. Re-appointment may take place, but no member may serve on the board for more than eight years. If a member resigns before that member’s term of office expires, a new member shall be elected for the remainder of the term in accordance with the provisions in sub-sections 4 and 5. If re-appointment results in the uninterrupted extension of a member’s term of office, re-appointment may be made without any previous publication of criteria and requests for submission of suggestions of qualified candidates.

(6) A total of three members are appointed to the appointments committee. In addition to the chairperson of the University Board, the committee consists of two members appointed by the boards of the European Consortium of Innovative Universities and the University Alumni Association, respectively. Members shall be appointed for a 4-year period, and re-election is possible for one further 4-year period. University employees and students cannot be appointed or participate in the appointment procedure of members of the committee.

Section 4. By simple majority, the Board shall elect a chairperson from among the external members.  
(2) The greatest possible openness regarding board activities shall be aimed at. Thus, board meetings and related material shall be accessible to the public, unless the nature or circumstances of a matter, particularly circumstances relating to individuals or contract negotiations, renders it necessary to treat a matter in closed meetings or exempt the material from publicity. Other provisions in this regard shall be laid down in the rules of procedure of the Board.  
(3) The Board shall adopt its own rules of procedure.

Section 5. The University Board is the highest authority of Aalborg University. The Board shall be responsible for the university’s interests as an institution of education and research and shall lay down the directions for its organisation, long-term activities, and development.  
(2) The Board shall be responsible to the Minister for the activities of the university, including the administration of all the resources of the university, and shall conclude a development contract with the Minister regarding university activities with targets for the activities and initiatives which are deemed to be of particular importance.  
(3) The Board shall conclude a framework agreement concerning the performance of public sector services to relevant ministries.  
(4) The Board shall appoint the Rector, the Pro-rector(s) and the University Director, cf. Part 3.  
(5) The Board shall decide the framework for the interaction between the Board and the Rector. The Rector shall make administrative assistance available to the Board.  
(6) Upon the recommendation of the Rector, the Board shall approve the budget of the university, including the allocation of all resources as well as the principles for the use of the resources, and shall sign the accounts.  
(7) The Chairperson of the Board, acting together with another member of the Board, shall be authorised to sign for the university in matters relating to real property. The Board shall approve any acts of acquisition, sale, and mortgaging of real property.  
(8) The Board shall appoint the steering committee of the Danish Building Research Institute and shall approve its rules of procedure (cf. Part 4).  
(9) The Board shall ensure that employees and students are involved and included in processes relating to decisions of major importance.

Part 3. Management

Section 6. The Rector shall undertake the day-to-day management of the university within the framework set by the Board. The other managerial staff shall perform their tasks as authorised by
the Rector. Students and staff shall be included in decisions of major importance as provided in Part 4.

(2) The Rector shall appoint an executive management including the directors of the main areas of the university as well as other persons selected by the Rector. The Rector shall act as head of the executive management and shall delegate work tasks and responsibility to its members.

Section 7. An appointments committee appointed in accordance with the provisions laid down in the present part of the statutes shall make an overall assessment of the qualifications of the applicants and shall conduct interviews with selected applicants. Unless otherwise stipulated, the committee shall be appointed with representation of the academic staff, the technical and administrative staff, and the students.

(2) Academic staff at management level shall be recognised researchers. Therefore, applicants for a position as academic manager must, as a minimum, be at associate professor or senior researcher level, and must have been actively engaged in academic research for a number of years. If an applicant has not previously been assessed by an expert committee and found to be adequately qualified for a position, the appointments unit shall set up a committee to assess whether the academic activities and production of the applicant shall qualify the applicant as a recognised researcher. This committee shall be set up so as to possess competences identical to those of an expert assessment committee.

Academic Management

Rector and Pro-rector

Section 8. The Board shall appoint and dismiss the Rector and one or a number of Pro-rectors. The Rector and Pro-rector(s) shall be appointed following public announcement, and for a fixed duration period decided by the Board and subject to renewal. Dismissal shall be possible according to the rules in force. However, the dismissal of the Pro-rector(s) shall only be possible upon recommendation from the Rector.

(2) The Rector shall be appointed upon recommendation from an appointments committee set up by the Board, cf. section 7 (1). The committee shall be chaired by the chairperson of the Board or another external board member. The appointments committee shall recommend a maximum of three qualified candidates for the position. The Board shall decide which candidate is to be appointed.

(3) The Pro-rector(s) shall be appointed upon recommendation from the Rector, and following the assessment of an appointments committee set up and chaired by the Rector, cf. section 7 (1). The Rector shall recommend a qualified applicant to the Board for appointment.

Section 4. Both the Rector and Pro-rector(s) must be recognised researchers, cf. section 7 (2), within one of the academic fields of the university and must have an insight in the educational sector. The Rector and Pro-rector(s) shall possess skills and experience within management and organisation of educational and research-related environments as well as teaching experience, insight in national and international university matters and in a university’s activities and interaction with the surrounding society.

(5) The Pro-rector shall be the Rector’s deputy. If more than one Pro-rector is appointed, the Rector shall nominate one to be the deputy.

Section 9. The Rector shall undertake the day-to-day management of the university. The Rector shall approve all external cooperation agreements which are binding on the university, cf. section 5 (3), however; the Rector shall sign for the university with the exception of transactions involving real property, cf. section 5 (7), and shall decide all matters which are not by law, regulations or delegation instructions assigned to others.

(2) The Rector shall appoint a Dean for each academic main area, a Managing Director for the Danish Building Research Institute, and a Head Librarian as manager of the university library.

(3) The Rector shall set up the guidelines for the daily management of the university and shall determine management competences in delegation instructions.
(4) The Rector shall prepare suggestions to the Board of guidelines for the organisation, long-term activities and development of the university, and shall determine the internal organisation of the university within the framework established by the Board.

(5) The Rector shall recommend the university budget to the Board for approval and shall sign the annual report.

(6) The Rector shall set up an academic council for each academic area and for the Danish Building Research Institute. In special circumstances, the Rector shall be entitled to dissolve the Academic Council or take over its tasks.

(7) The Rector shall establish a set of rules on disciplinary measures against the students.

(8) The Rector shall set up a credit appeals board.

(9) The Rector shall establish a set of rules for the appointment of PhD supervisors.

**Dean and Pro-dean**

**Section 10.** For each academic main area the Rector shall employ a Dean, following public announcement, and for a fixed duration period determined by the Rector, subject to renewal. For the assessment of applicants, the Rector shall set up an appointments committee, cf. section 7 (1), chaired by the Rector. The Rector shall be entitled to terminate the appointment of the Dean in accordance with the rules in force.

(2) The Dean shall appoint and dismiss one or a number of Pro-deans, who shall be approved by the Rector, and who shall assist the Dean in the management of the main area according to specified agreement.

(3) The Dean and Pro-deans must be recognised researchers, cf. section 7 (2), within one of the academic fields of the main area and must have experience of and an insight in the educational sector and management, must possess management skills and teaching experience, and experience of a university’s interaction with the surrounding society.

**Section 11.** The Dean shall conduct the management of the main area, ensure coherence between the research, study programmes and public sector services of the main area, and ensure the quality and strategic development of these in the area and across areas.

(2) Upon delegation from the Rector, the Dean shall establish a PhD school for the academic main area. The Deans and the Director of the Danish Building Research Institute shall be entitled to decide that a PhD school will include a number of academic main areas and disciplinary units. Upon recommendation from the Dean, the Rector may approve that more than one PhD school is established under the main area, in the event that the school would otherwise include more than 200 PhD students.

(3) Upon delegation from the Rector, the Dean shall establish and abolish study boards and PhD committees. In special circumstances, the Dean shall be entitled to abolish PhD committees and study boards or take over their tasks.

(4) The Dean shall employ a Head of Department at each of the departments of the faculty, shall appoint Heads of School and Doctoral School Directors, approve the chair and deputy chair of study boards and appoint chair and deputy chair of PhD committees.

(5) The Dean shall approve study regulations, following proposals from the study boards.

(6) The Dean shall follow up on evaluations of study programmes and doctoral school activities.

**The Director of the Danish Building Research Institute**

**Section 12.** The Danish Building Research Institute shall undertake tasks at both main area and department levels and shall be governed by a Managing Director employed by the Rector, following public announcement. For the assessment of applications, the Rector shall set up an appointments committee, cf. section 7 (1), chaired by the Rector and with members representing a Dean as well as the steering group, employees and management of the institute. The Rector shall be entitled to terminate the employment of the Director according to the rules in force.

(2) The Director must be a recognised researcher, cf. section 7 (2) within the academic areas of the institute and must have an insight in management and the provision of public sector services.
Section 13. The Director shall undertake the management of the Danish Building Research Institute and shall ensure the coherence and quality of tasks provided by the institute. The Director shall be responsible for ensuring quality development of institute tasks and must ensure that institute staff contribute to education in accordance with specific agreements with heads of school, doctoral school directors and deans.

(2) An academic unit at the Danish Building Research Institute shall be governed by a Sector Manager, who shall undertake the day-to-day management of the academic unit, including the planning and distribution of work tasks, and shall follow up on the evaluation of the tasks of the unit.

(3) The Director shall employ sector managers, following public announcement. For the assessment of applicants, the Director shall set up an appointments committee, cf. section 7 (1), chaired by the Director and with members representing the sector manager group, academic staff and technical and administrative staff. A sector manager must be a recognised researcher, cf. section 7 (2), with experience of and insight into management and the provision of public sector services. The Director shall be entitled to terminate a sector manager’s employment in accordance with the rules in force.

Head of Department

Section 14. For each of the departments of the main area, the Dean shall employ a Head of Department, following public announcement and for a fixed duration period subject to renewal. For the assessment of applicants, the Dean shall set up an appointments committee, cf. section 7 (1), chaired by the Dean. The Dean shall be entitled to terminate the employment of the Head of Department in accordance with the rules in force.

(2) The Head of Department must be a recognised researcher, cf. section 7 (2), with an insight in the academic area of the department, and shall possess management skills and teaching experience.

Section 15. The Head of Department shall undertake the day-to-day management and administration of the department, including the planning and distribution of work.

(2) The Rector may instruct employees to undertake specific work tasks. Academic staff shall be subject to freedom of research within their own academic field of employment and may consequently carry out free research activity within the research strategic framework of the university during the time when they are not instructed to undertake other work. Academic staff must not be instructed, during an extended period of time, to undertake tasks for the entire duration of their working hours, so that in reality they are prevented from exercising their freedom of research.

(3) The Head of Department shall ensure quality and coherence in the research and teaching activities of the Department, ensure that the department can supply research based teaching for relevant study programmes, and shall, in cooperation with study board and Head of School, follow up on the evaluation of study programmes and teaching within the areas in which the department is supplying teaching.

Head of School

Section 16. The Dean shall appoint and dismiss a Head of each school, cf. section 22 (4), upon recommendation from the study boards affected. In case several study boards are included in a school, one or a number of heads of school shall be recommended to undertake the job as head of school for all study boards under the school. The Dean may turn down a candidate who does not possess the necessary qualifications to undertake the job head of school, may perform an independent choice from among a number of recommended candidates, and may, in connection with the appointment of a head of school, ignore recommendations made by individual study boards.

(2) The Head of School must be a recognised researcher, cf. section 7 (2) with insight into the academic fields of the affected study boards, must possess management skills and teaching experience. In the event of several study boards under the school, the Head of School cannot, at the same time, be a member of one or a number of these.

Section 17. The Head of School shall be responsible for and undertake the following tasks:
1) The development and implementation of policies and strategies for the school, cf. (3) and section 28 (1) paragraph 3, however.
2) Secretariat services to the study boards of the school, including assistance with the preparation of study regulations and the preparation of study board cases.
3) Recommendation of the budgets of the school and its study boards to the Dean.
4) Coordination of the outreaching activities of the school.
5) Coordination of the quality ensuring activities of the school.
6) Handling of cross-disciplinary tasks, following the specific instructions of the Dean.

(2) The Head of School shall approve the problem formulation and submission deadline of the master thesis and also a plan for the supervision of the student.

(3) In cooperation with the affected study board, the Head of School shall take care of the planning and practical organisation of teaching and tests and other assessments included in the examination.

(4) Together with the relevant heads of department and study boards, the Head of School shall follow up on the evaluation of the study programme and teaching.

(5) The Head of School shall be responsible for securing that the programmes under the school are covered by one or a number of recruitment panels, cf. section 30.

Doctoral School Director

Section 18. The Dean shall appoint and dismiss a director for each doctoral school.

(2) The Doctoral School Director must be a recognised researcher, cf. section 7 (2) with experience of and insight into PhD education and insight into management.

Section 19. The Doctoral School Director shall appoint PhD supervisors and approve PhD students upon recommendation form representatives of the academic staff in the PhD committee.

(2) Including the PhD committee, the Doctoral School Director shall be in charge of the planning of the educational activities of the school as well as the current evaluation of school activities, and shall make recommendations to the Dean regarding follow-up on evaluations.

Administrative Management

University Director

Section 20. The University administration shall work to support the Rector, and shall be managed by a University Director who is employed by the board following recommendation from the Rector. The position shall be advertised to the general public, and for the assessment of applicants, the Rector shall set up an appointments committee, cf. section 7 (1), chaired by the Rector, and with representatives from administration staff and management as well as a Dean. The Board shall be entitled to terminate the employment of the University Director upon recommendation from the Rector and in accordance with the rules in force.

Head Librarian

Section 21. The university’s library and documentation services are provided by a university library managed by a Head Librarian. The Head Librarian shall be employed by the Rector, following public announcement. For the assessment of applicants, the Rector shall set up an appointments committee, cf. section 7 (1), chaired by the Rector, with representation from library staff and management and the faculties and, if recommended by the appointments committee, with the participation of external professional experts in the library field. The Rector shall be entitled to terminate the employment of the Head Librarian in accordance with the rules in force.

Part 4. Organisation and Administration

Section 22. Aalborg University research, teaching and study programmes shall be organised in main areas/faculties, departments, schools, and study boards, as well as doctoral schools and PhD committees. Guidelines and framework for university organisation shall be determined by the Board upon recommendation from the Rector.
(2) Main areas, faculties and departments shall be established and abolished by the Board.
(3) For the Danish Building Research Institute, the Board shall set up a steering committee, the purpose of which is to ensure, within the strategic framework of the university, that the strategy and overall prioritisation of the tasks of the institute, including public sector services, will benefit the interests of society and the business world. The Board shall approve the statutes of the steering committee.
(4) The Study Boards of subject-related study programmes shall be organised in schools, which shall be approved by the Rector upon recommendation from the Dean. Each school shall be governed by a Head of School.
(5) The rector may also, within the framework of the University Act, establish centres to be in charge of temporary responsibilities cutting across the existing organisation.

**Academic Councils**

**Section 23.** For each academic main area, the Rector shall set up an Academic Council consisting of 15 or 8 members. The Dean shall be an ex-officio member of the Council, whereas remaining members shall be elected by and among the academic staff, including employed PhD fellows, and by and among the students in the ratio 5:2. Representatives of the academic staff are elected for four-year terms, whereas representatives for the students shall be elected for one-year terms, cf. part 5.

(2) For the Danish Building Research Institute, the Rector shall set up an Academic Council consisting of five members. The Director shall be an ex-officio member of the Council, whereas remaining members shall be elected by and among the academic staff, including employed PhD fellows. Representatives of the academic staff are elected for four-year terms.

(3) Academic Council shall decide its own rules of procedure within the framework of the standard rules of procedure determined by the Rector; however, the Council shall, by simple majority, elect a chairperson from among its members, and the Council shall summon two or more representatives for the technical and administrative staff to participate as observers in the council meetings.

**Section 24.** The Academic Councils for the academic main areas shall be responsible for the development and maintenance of a high academic standard, including the following tasks:

1) Approval of a strategy plan for the main area, following recommendation from the Dean and within the framework of the strategy laid down at institutional level,
2) Pronouncing an opinion on key areas relating to research and education, and on plans for the exchange of knowledge,
3) Discussing and recommending the budget of the main area to the Dean, including matters relating to the allocation of job positions,
4) Establishing expert committees for the assessment of applicants for academic positions,
5) Awarding PhD and higher doctoral degrees,
6) Establishing guidelines for the promotion of good academic practice, and for the treatment of cases relating to academic dishonesty,
7) Pronouncing and opinion on the physical extension of university premises,
8) Working for diversity and equal treatment and opportunity within research and education, and
9) Providing advice to the Dean on issues relating to quality assurance of PhD programmes and other programmes within the main area.

(2) The Academic Council for the Danish Building Research Institute shall be responsible for the development and maintenance of a high academic standard, including the following tasks:

1) Discussing and pronouncing an opinion on the strategy plan, key areas of strategic significance to research and education areas, plans regarding knowledge exchange and public sector services.
2) Discussing and pronouncing an opinion on the budget of the main area,
3) Establishing expert committees for the assessment of applicants for academic positions,
4) Establishing guidelines for the promotion of good academic practice, and for the treatment of cases relating to academic dishonesty,
5) Pronouncing an opinion on the physical extension of university premises,
6) Working for diversity and equal treatment and opportunity within research and education.

(3) The Academic Council shall be entitled to pronounce an opinion on all academic issues of importance to the activities of the main area of the academic unit, and shall be obliged to discuss academic issues submitted to it by the Rector, the Director or the Dean. The Academic Council may discuss whether the freedom of research in general or in concrete terms is being respected under the main area, and may pronounce an opinion on this.

**Department Councils**

Section 25. The head of Department shall set up a Department Council with the following tasks:
1) Approval of a strategy plan for the department, following recommendation from the Head of Department and within the framework of the strategy established at main area level,
2) Discussing and recommending the budget of the department to the Head of Department, including matters relating to the allocation of job positions,
3) Quality assurance and quality development of the study environment
4) Discussing the distribution of rooms
5) Discussing and recommending principles for the composition of expert committees for the assessment of applicants for academic positions.

(2) The number of members of the Department Council shall be determined by the Head of Department and must not exceed 13. The Head of Department is an ex-officio member of the Council. All other members shall be elected by and among the academic staff, including employed PhD fellows, by and among the technical and administrative staff, and by and among the students in the ratio 2:1:1. The representatives of the academic and the technical and administrative staff shall be elected for four-year terms, whereas representatives for the students shall be elected for one-year terms.

(3) The Department Council shall decide its own rules of procedure within the framework of the standard rules of procedure determined by the Rector.

**Study Councils**

Section 26. For each school, cf. section 22 (4), an advisory body referred to as a Study Council shall be established, consisting of the Head of School and the chairpersons and deputy chairpersons of the study boards belonging under the school in question. The Head of School shall chair the Study Council.

(2) The Study Council shall undertake the following tasks:
1) Enhancing cooperation between study programmes across the study boards of the school,
2) Pronouncing an opinion to the Head of School regarding the strategic development of the school,
3) Pronouncing an opinion to the Head of School regarding the internal allocation of school resources and their application,
4) Providing advice to the Head of School on key issues within the school.

(3) The Study Council may pronounce an opinion on all issues of major importance to the activities of the school, and shall be obliged to discuss matters submitted to it by the Head of School.

(4) The Study Council shall decide its own rules of procedure within the framework of the standard rules of procedure determined by the Rector.

**Study Boards**

Section 27. The Dean shall set up and abolish study boards, which include one or a number of study programmes or parts hereof, and which are being serviced by the secretariat of the school, cf. section 22 (4).
(2) The number of members of a study board shall be determined by the Dean, and the board must consist of a minimum of four and a maximum of 12 members. All members shall be elected by and among the academic staff, including employed PhD fellows, and by and among the students in the ratio 1:1. The representatives of the academic staff shall be elected for four-year terms, whereas representatives for the students shall be elected for one-year terms.

(3) The Study Board shall elect, by simple majority, a chairperson from among its members, and a deputy chairperson from among the students; both shall be approved by the Dean. The chairperson shall chair the meetings of the Study Board. The Head of School shall be entitled to take part in study board meetings as an observer if he or she is not a member of the Study Board. The Study Board shall decide its own rules of procedure within the framework of the standard rules of procedure determined by the Rector.

Section 28. The Study Board shall assure the quality, organisation, implementation and development of study programmes and teaching, including:

1) Quality assurance and quality development of study programmes and teaching; assuring the follow-up of programme and teaching evaluations in cooperation with the Head of School and the Head of Department,

2) Preparation of study regulations proposals and changes of these

3) Approval of the plan of the organisation of teaching and examinations, including the requisition of teaching within the area of the Study Board at relevant departments

4) Approval of credit and dispensation applications

5) Pronouncing an opinion within its area in all matters of significance to education and teaching, and discussing matters involving education and teaching, submitted to the Board by the Rector or the Dean, and

6) Following up on evaluations and complaints related to teaching in cooperation with the Head of School and the Head of Department.

(2) The study board shall recommend a Head of School in accordance with section 16.

PhD Committees

Section 29. For each Doctoral School the Dean shall set up a PhD Committee. The number of members of a PhD Committee shall be determined by the Dean, and the board must consist of a minimum of six and a maximum of 14 members. Two of the members shall be elected by and among the PhD students, whereas the other members shall be elected by and among the academic staff. The representatives of the academic staff shall be elected for four-year terms, whereas representatives for the PhD students shall be elected for one-year terms.

(2) The PhD Committee shall undertake the following tasks:

1) Recommending a chairperson among the academic staff of the PhD committee, and a deputy chairperson among the students of the PhD committee for the approval of the Dean,

2) Recommending the composition of assessment committees to the Dean,

3) Approval of PhD courses

4) Preparing suggestions as to internal guidelines for the Doctoral School, including PhD supervision, to the Doctoral School Director,

5) Pronouncing an opinion regarding the evaluation of PhD education and PhD supervision to the Doctoral School Director,

6) Approval of credit and dispensation applications,

7) Pronouncing an opinion within its area on all matters of significance to PhD education and supervision submitted to it by the Dean

(3) The PhD Committee shall decide its own rules of procedure within the framework of the standard rules of procedure determined by the Rector.
Recruitment Panels

Section 30. For each school, the Head of School shall set up one or a number of Recruitment Panels following a hearing procedure at each of the affected study boards, cf. section 17 (5). The Recruitment Panels shall be composed of external members, who in combination shall have experience of and insight into the study programme area and the areas of employment to which the programmes give access.

(2) The Head of School shall ensure dialogue with the Recruitment Panel regarding the quality of programmes and their relevance to society, and shall include the Recruitment Panel in the development of new and existing programmes, and in the development of new teaching and examination forms.

(3) The task of the Recruitment Panel shall be to pronounce an opinion and make proposals to the university regarding all issues relating to the education area, and to pronounce an opinion regarding all issues submitted to it by the university.

Part 5. Elections

Section 31. The board shall establish, cf. (2) and (3), however, specific rules regarding the calling, execution and calculation of elections, including the exercise of voting rights, regarding the supplementation of elected members of the steering bodies of the university, the time of entry, and the application of division into representational areas in connection with elections to the Academic Councils, Department Committees, Study Boards and PhD Committees.

(2) Ordinary elections shall be called and executed so as to enable elected members to take up their mandates on the following 1 February.

(3) The election form for all elections shall be election by proportional representation, with the exception that the election of academic members to the Board shall be held as majority election.

(4) The Board may adopt special rules regarding the elections for study boards which only offer part-time master programmes, cf. section 5 (9), however.

Part 6. Accounts and Auditing

Section 32. The financial year of the university shall be the fiscal year. The accounts shall be presented according to the executive order on subsidies and accounts etc. at the universities. The accounts shall be signed by the Board and the Rector.

Section 33. The accounts shall be audited by the Auditor General of Denmark.

(2) The Board shall engage a state-authorised institutional accountant for the current inspection and control of the accounts, and for the counselling and guidance of the Board and the daily management on financial and other issues. The Auditor General and the Minister shall be informed of the engagement and dismissal of the institutional accountant and of the reason for any replacement of an accountant.

Part 7. Amendment of Statutes and Commencement

Section 34. Following a hearing at the university, the Board shall prepare the Statutes of Aalborg University and any amendments hereto, which shall be approved by the Minister of Research, Innovation and Higher Education.

(2) These Statutes shall commence upon the approval by the Minister.

Adopted by the Board of Aalborg University on 20 June 2012.
Lars Bonderup Bjørn, Chairperson of the Board of Aalborg University

Approved by the Minister of Science, Innovation and Higher Education on 20 June 2012
Morten Østergaard, Minister